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TUESDAY, JULY 25, 2017
CITY COUNCIL REVISED AGENDA
6:00 PM

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Oglesby).
- III. Minute Approval.
- IV. Special Presentation.

“Participatory Budgeting Presentation”
By Concerned Citizens for Justice

- V. **Ordinances – Final Reading:** (None)
- VI. **Ordinances – First Reading:**

PUBLIC WORKS AND TRANSPORTATION

Public Works

- a. [MR-2017-057 Lima Tango Properties \(Abandonment\). An ordinance closing and abandoning a sewer easement located at 5440 Mountain Creek Road, as detailed on the attached map, and subject to certain conditions. \(Recommended for approval by Public Works\) \(District 1\)](#)
- b. [MR-2017-061 Chattanooga Metropolitan Airport Authority/John Naylor \(Abandonment\). An ordinance closing and abandoning sewer easements located at 1001 Airport Road, 5905, 5908, and 5909 Pinehurst Avenue, as detailed on the attached map, and subject to certain conditions. \(Recommended for approval by Public Works\) \(District 5\)](#)
- c. [MR-2017-093 Noon Development, LLC and Newton Chevrolet \(Abandonment\). An ordinance closing and abandoning a combined sewer and storm drainage easement located at 901 Riverfront Parkway, as detailed on the attached map, and subject to certain conditions. \(Recommended for approval by Public Works\) \(District 7\)](#)

VII. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. A resolution authorizing the Mayor to execute an amendment to the lease agreement with Brian Cotter for the house located at 324 Bass Road, known as the Brown Acres rental house, to extend the holdover period from a term of one (1) year to a period of fifteen (15) months, with the fair market rent of \$800.00 per month, for a total rental fee of \$2,400.00 for the additional three (3) month holdover period. (District 6)

GENERAL GOVERNMENT

- b. A resolution expressing City Council's desire for the Tennessee Department of Education to conduct additional discussions with the community on the next steps regarding schools designated in the Innovation Zone ("iZone"). (Sponsored by Councilman Gilbert) (Deferred from 7/18/17)

IT

- c. A resolution authorizing the Chief Information Officer is hereby authorized to execute a blanket contract renewal with Tyler Technologies as the provider of hardware, software, implementation services and related expenses for electronic citation system for the period of one (1) year beginning July 21, 2017 through July 20, 2018 (with the option to extend for an additional year), for an amount not to exceed \$1.5 million per contract year.
- d. A resolution authorizing an amendment to the existing blanket contract (#537879) with Zycron, Inc. to reflect the name change of the corporation to BG Staffing per acquisition of Zycron, Inc. by BG Staffing dated April 3, 2017.

PUBLIC WORKS AND TRANSPORTATION

Public Works

- e. A resolution to amend Resolution No. 28517 as adopted on February 2, 2016, relative to the agreement for the closure/post closure plan for the City landfill with the State of Tennessee, Division of Solid Waste Management, by deleting "an amount not to exceed \$1,746,120.00" and substituting in lieu thereof "an amount not to exceed \$1,657,448.95".
- f. A resolution to amend Resolution No. 28518 as adopted on February 2, 2016, relative to the agreement for the closure/post closure plan for the City Landfill, Lateral Expansion Area 3, with the State of Tennessee, Division of Solid Waste Management, by deleting "an amount not to exceed \$7,386,797.00" and substituting in lieu thereof "an amount not to exceed \$7,572,618.31".

- g. A resolution to amend Resolution No. 28519 as adopted on February 2, 2016, relative to the agreement for the closure/post closure plan for the Summit Sanitary Landfill, with the State of Tennessee, Division of Solid Waste Management, by deleting “an amount not to exceed \$2,130,619.00” and substituting in lieu thereof “an amount not to exceed \$1,848,183.34”.
- h. A resolution authorizing the Administrator for the Department of Public Works to enter into an ingress and egress easement agreement with Birchwood II, LLC for access to the City of Chattanooga Landfill on Birchwood Pike.

Transportation

- i. A resolution authorizing Antidote, P.C. % Tyler Smith, to use temporarily the right-of-way north of 643 Hamilton Avenue for the purpose of construction access to the property, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 2)
- j. A resolution authorizing the Administrator for the Department of Transportation to execute a Dedication Agreement and Deed to convey the road section of Northpointe Boulevard for public use and cancels that certain Road Contribution Agreement. (District 3) (Added permission by Chairman Mitchell)
- k. Temp Use No. 1434 (James Stinnett) (Revocation). A resolution to rescind Resolution No. 26012 to revoke the Temporary Use Permit for the right-of-way located in the 3800 block of Church Street. (District 7)

YOUTH AND FAMILY DEVELOPMENT

- l. A resolution authorizing the Administrator for the Department of Youth and Family Development to enter into an agreement for Early Head Start and Head Start Services for infants, toddlers, and preschool children during the school year term 2017-2018 with Chambliss Center for Children; Children’s Academy for Education and Learning; Volunteer Community School; and Child Care Networks of Bonny Oaks, East Ridge, Middle Valley Road, and Signal Center, for a total amount of \$1,100,893.00, as set forth more fully herein, wherein all agreements shall be funded by grant funds for Early Head Start and Head Start Services from the United States Government.
- m. A resolution authorizing the Administrator for the Department of Youth and Family Development to renew a one (1) year grant contract with the Southeast Tennessee Area Agency on Aging and Disability for programming at the Eastgate Senior Activity Center, in the amount of \$32,000.00.

VIII. Purchases.

IX. Other Business.

Revised Agenda for Tuesday, July 25, 2017

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- X. Committee Reports.
- XI. Agenda Session for Tuesday, August 1, 2017.
- XII. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
- XIII. Adjournment.

TUESDAY, AUGUST 1, 2017
CITY COUNCIL AGENDA
6:00 PM

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilman Byrd).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading:**

PUBLIC WORKS AND TRANSPORTATION

Public Works

- a. [MR-2017-057 Lima Tango Properties \(Abandonment\). An ordinance closing and abandoning a sewer easement located at 5440 Mountain Creek Road, as detailed on the attached map, and subject to certain conditions. \(Recommended for approval by Public Works\) \(District 1\)](#)
 - b. [MR-2017-061 Chattanooga Metropolitan Airport Authority/John Naylor \(Abandonment\). An ordinance closing and abandoning sewer easements located at 1001 Airport Road, 5905, 5908, and 5909 Pinehurst Avenue, as detailed on the attached map, and subject to certain conditions. \(Recommended for approval by Public Works\) \(District 5\)](#)
 - c. [MR-2017-093 Noon Development, LLC and Newton Chevrolet \(Abandonment\). An ordinance closing and abandoning a combined sewer and storm drainage easement located at 901 Riverfront Parkway, as detailed on the attached map, and subject to certain conditions. \(Recommended for approval by Public Works\) \(District 7\)](#)
6. **Ordinances – First Reading: (None)**

7. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. [A resolution authorizing the Mayor to enter into a Donation Agreement, in substantially the form attached, with the Trust for Public Land, for the acceptance of 1.1 miles of the former CSX, Inc. Railroad Corridor, commencing at the Southside Park in Alton Park near Central Avenue and continuing to the Tennessee Riverwalk near W. 33rd Street and St. Elmo Avenue, for a total conveyance of approximately 8.94 acres, for the purpose of a paved multi-use trail, and to authorize the execution of all documents related to the acceptance of the property, with closing fees and reimbursables, for an amount not to exceed \\$35,000.00. \(District 7\) \(Deferred from 7/11/17\)](#)

HUMAN RESOURCES

- b. [A resolution authorizing the appointment of Travis Hicks, as a Special Police Officer \(unarmed\) for the Land Development Office, to do special duty as prescribed herein, subject to certain conditions.](#)

PLANNING

- c. [A resolution authorizing the Chattanooga-Hamilton County Regional Planning Agency to renew an existing contract with AMEC Foster Wheeler Environment and Infrastructure, Inc. for professional services for the Integrated Zoning Solution Digital Platform, in the amount of \\$180,044.00.](#)

PUBLIC WORKS AND TRANSPORTATION

Public Works

- d. [A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Notre Dame High School for the Green Grants Program for the design and installation of a water quality retrofit project on its grounds, with an in-kind match by Notre Dame in the amount of \\$10,000.00, for an amount not to exceed \\$100,000.00. \(District 9\)](#)
- e. [A resolution authorizing the Administrator for the Department of Public Works to enter into a service agreement with Benchmark Companies, LLC for a term of twelve \(12\) months, with the option of two \(2\) additional twelve \(12\) month extensions, to contract out grinding and removal of yard waste at the City's Wood Recycle Center, for an amount not to exceed \\$480,000.00 annually.](#)

8. Purchases.

9. Other Business.

10. Committee Reports.

Revised Agenda for Tuesday, July 25, 2017

Page 7

11. Agenda Session for Tuesday, August 8, 2017.
12. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
13. Adjournment.

Emergency Purchases 4-25-17

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	SUPPLIER	COST	FUND NAME	NOTES
R156738 Public Works	Emergency Rental of One (1) Automated Garbage Truck for Six (6) Months	-	-	Big Truck Rental LLC 1039 S 50th St Tampa, FL 33619	\$50,577.00	General Fund	Resulting from a recent fire that destroyed/damaged five (5) automated garbage trucks, rental of one (1) automated garbage truck for a 6-month period is required to provide continuous and uninterrupted garbage pick-up services to the public.



City of Chattanooga

Mayor Andy Berke

July 20, 2017

Justin Holland
Administrator, Public Works Department
Fleet Management
1250 Market Street, Suite 2100
Chattanooga, TN 37402

**Subject: 156738 – Emergency, Garbage Truck Rental – Fleet Management – Public Works
Distribution 1100.K.K00602.731401**

Dear Mr. Holland:

Due to a fire that occurred adjacent to the 12th Street garage on the evening of Sunday, July 2, 2017, City-Wide Services, a division of the Public Works department, initiated an emergency purchase for an automated garbage truck rental. This incident destroyed three (3) automated garbage trucks, damaged two (2), as well as the surrounding parking structure. The City's insurer authorized the rental of one (1) garbage truck with City management requesting an additional truck, at a later date.

Garbage pick-up is a required service, running five (5) days a week and collecting over one thousand (1,000) stops daily, it was critical that an automated garbage truck was rented immediately, to continue to provide effective collection. With five (5) trucks affected by the incident, City-Wide Services did not have the vehicles available to run its designated routes with its available fleet of vehicles. City-Wide Services is currently pulling other resources within its division to cover these routes incurring overtime costs and affecting its other operations involving collection.

City-Wide Services requested to enter into a rental agreement with Big Truck Rental for the monthly total of \$7,790.00 for the duration of six (6) months, while a new automated garbage truck can be purchased and delivered.

In addition to the monthly cost, there is a fifteen-hundred dollar (\$1,500.00) security deposit and two-thousand-three-hundred-thirty seven (\$2,337.00) cost to transport the truck from Delaware to Chattanooga

The total cost of the emergency purchase was \$50,577.00

Page 2

156738 – Emergency, Garbage Truck Rental

Respectfully yours,



Bonnie Woodward,
Director of Purchasing

Emergency purchased approved and
should be entered in the minutes of
the City Council as stipulated by
Ordinance 5608, Section 3.

Justin Holland
Administrator, Public Works Department

BW/mlm

Attachments



City of Chattanooga

Mayor Andy Berke

July 11, 2017

Bonnie Woodward, Director
Purchasing Department
101 East 11th Street, Suite G13
Chattanooga, TN 37402

**Subject: Requisition Number 156738 – Garbage Truck Rental – Public Works
Department/City Wide Services Division**

Dear Ms. Woodward:

Due to the fire that occurred on the evening of Sunday, July 2nd, 2017, City-Wide Services, a division of the Public Works department, needs emergency funds for an automated garbage truck rental. This incident, which transpired adjacent to the 12th Street garage, destroyed three (3) automated garbage trucks while only damaging two (2) as well as the surrounding parking structure. The City's insurer has currently authorized for the rental of one (1) automated garbage truck with City management requesting an additional at a later date.

With garbage pick-up being a required service running five days a week and collecting over one thousand (1,000) stops daily, it is critical an automated garbage truck is rented immediately to continue to provide effective collection. With five (5) trucks affected by the incident, City-Wide Services does not have the vehicles available to run its designated routes with its available fleet of vehicles. City-Wide Services is currently pulling other resources within its division to cover these routes incurring overtime costs and affecting its other operations involving collection.

City-Wide Services is requesting to enter into a rental agreement with Big Truck Rental for the monthly total of \$7,790.00 for the duration of six (6) months while a new automated garbage truck can be purchased and delivered.

Page 2 of 3

In addition to the monthly cost there is a fifteen-hundred dollar (\$1,500.00) security deposit and two-thousand-three-hundred-thirty seven dollar (\$2,337.00) cost to transport the truck from Delaware to Chattanooga.

Sincerely,



Justin Holland, Administrator
Department of Public Works

Pictures of vehicle damage caused by fire on July 2nd, 2017



Purchase Order STANDARD



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 374094
	Big Truck Rental, LLC 1039 S 50th St Tampa, FL 33619

PO Date: 13-JUL-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 544482 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	Amnicola Garage, Bldg 2 3102 Elmendorf Circle Chattanooga
	TN 37406

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number	Bid Number		
Rachel Haines		156738			
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 156738 Ordering Dept.: Fleet Management / Citywide Services, Public Works Buyer: Mark McKeel Phone No.: 423-643-7236 Item being purchased: Emergency Rental of one (1) Garbage Truck due to Fire at the Truck Barn Item being ordered from Big Truck Rental documents for Certificate of Insurance and signed by Donald Stone on July 6, 2017 to order the rental of the Garbage Truck. Please Deliver to: City of Chattanooga Citywide Services, Public Works 1005 East 12th Street Chattanooga, TN 37403 Attn: Gary Franks Ricky Colston 423-643-6837 423-643-6828 gfranks@chattanooga.gov rcolston@chattanooga.gov Please notify the above contact upon delivery					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order STANDARD



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 374094
	Big Truck Rental, LLC 1039 S 50th St Tampa, FL 33619

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S H I P T O	Amnicola Garage, Bldg 2 3102 Elmendorf Circle Chattanooga
	TN 37406

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Rachel Haines			156738		
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Big Truck Rental-Garbage truck rental-07/10/17-08/06/17	11627.50	Dollar	\$ 1.0000	\$ 11,627.50

TOTAL: \$ 11,627.50

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Proposed City Council Purchases 7-25-17

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R156633 Finance & Administration	Annual Renewal of INCODE Maintenance and Support-City Court	-	-	Tyler Technologies Inc 5519 53rd St Lubbock, TX 79414	Estimated \$70,000 Annually	General Fund	Annual renewal of INCODE Maintenance and Support for managing Police & ECD citations through the City Court. This proprietary software which is supported and provided by Tyler Technologies. TCA 6-56-304-2 allows for this single source purchase, exempted from usual advertising and bidding requirements.
PO522278 Public Works	Blanket Contract Renewal for Mowing Services	8	3	Lovin Contracting Company Inc PO Box 758 Robbinsville, NC 28771	Estimated \$80,000 Annually	General Fund	Blanket Contract Renewal of PO522278 for Mowing Services. There were 8 direct bid solicitations and we received 3 responses in the original publically advertised bid proceedings. Lovin Contracting Company Inc was the best bid meeting specifications.
PO532251 & 532283 Public Works	Increase of Authorized Expenditure on Blanket Contracts for GIS Application Support	-	-	KCI Technologies 7003 Chadwick Drive Ste 343 Brentwood, TN 37027 and NuOrigin Systems Inc 841 Cranberry Lane Nolensville, TN 37135	New Total Estimated \$287,500 Annually	General Fund	Increase of \$100,000 to Blanket PO532251 & 532283 for GIS Application Support. The increase will encompass projected use through the remaining contract term ending May 2018.
R152771 Economic & Community Development	Purchase of Demolition Services for 25 North Crest Road, 37404	5	4	Havron Contracting 901 Pineville Rd Chattanooga, TN 37405	\$27,140.35	General Fund	Purchase of Demolition Services for 25 North Crest Road, 37404. There were 5 direct bid solicitations and we received 4 responses in the publically advertised bid proceedings. Havron Contracting was the best bid meeting specifications.



City of Chattanooga

Mayor Andy Berke

July 17, 2017

Ms. Daisy Madison, Administrator
Finance & Administration Department
101 East 11th Street, Room 100
Chattanooga, TN 37402

Subject: 156633 – Sole Source Renewal of INCODE Maintenance and Support –
City Court – Finance and Administration Department

Dear Ms. Madison:

Council approval is recommended for the sole source renewal of INCODE Maintenance and Support for the Chattanooga City Court. The Court manages the processing of Chattanooga City Police citations and Economic & Community Development citations through an agreement with Interactive Computer Designs, Inc. (INCODE). The INCODE software maintenance and support is administered by Tyler Technologies who has proprietary rights to the software.

City Court has used INCODE software for many years. This sole source renewal from Tyler Technologies will be in the estimated amount of \$70,000 for FY 2018.

TCA 6-56-304.2 allows for this single source purchase exempted from the usual advertising and bidding procedures.

I recommend awarding this purchase to Tyler Technologies in the estimated amount of \$70,000.

Respectfully,

Bonnie Woodward
Director of Purchasing



City of Chattanooga
Mayor Andy Berke

July 15, 2016

Bonnie Woodward
Director of Purchasing
City of Chattanooga
101 E. 11th Street
Chattanooga, TN 37402

RE: City Court Request for Sole Source Purchase of INCODE Maintenance & Support

Dear Ms. Woodward:

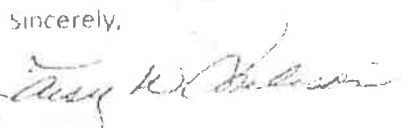
Chattanooga City Court manages the processing of Chattanooga City Police citations as well as Economic and Community Development citations through an agreement with Interactive Computer Designs, Inc. (INCODE). The INCODE software and support is administered by Tyler Technologies who has proprietary rights to this software.

The management/maintenance of INCODE is a sole source expense. We are recommending that Requisition 139435 for annual maintenance in the amount of \$66,405.56 be approved and that the term be extended to include automatic annual renewal over the next 3 years in accordance with the attached renewal quote.

FY2016-2017	\$56,909.56 + \$9,496.00
FY2017-2018	\$59,585.19 + \$9,496.00 (estimated)
FY2018-2019	\$62,395.62 + \$9,496.00 (estimated)
FY2019-2020	\$65,347.68 + \$9,496.00 (estimated)

If you have any questions, please let us know. Thank you for your assistance with this request.

Sincerely,


Daisy Madison
Chief Financial Officer

City of Chattanooga, TN 4 Year Renewal Quote

Citation Issuing Device: Interface (LaserCraft)
 Epson Thermal Receipt Printer - Maintenance

<u>1.1.16 - 12.31.16</u>	<u>1.1.17 - 12.31.17</u>	<u>1.1.18 - 12.31.18</u>	<u>1.1.19 - 12.31.19</u>	<u>1.1.20 - 12.31.20</u>
\$923.32	\$969.49	\$1,017.96	\$1,068.86	\$1,122.30
\$203.00	\$203.00	\$223.30	\$245.63	\$270.19

Court Case Management
 Central Cash Collection
 U/SQL Data Dictionary

<u>3.1.16 - 2.28.17</u>	<u>3.1.17 - 2.28.18</u>	<u>3.1.18 - 2.28.19</u>	<u>3.1.19 - 2.29.20</u>	<u>3.1.20 - 2.28.21</u>
\$45,370.28	\$47,638.79	\$50,020.73	\$52,521.77	\$55,147.86
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$1,360.20	\$1,428.21	\$1,499.62	\$1,574.60	\$1,653.33

Custom Business Rules Plug In
 Custom Programming - Collection Pgrm. for NRS - Maintenance

<u>5.1.16 - 4.30.17</u>	<u>5.1.17 - 4.30.18</u>	<u>5.1.18 - 4.30.19</u>	<u>5.1.19 - 4.30.20</u>	<u>5.1.20 - 4.30.21</u>
\$557.48	\$585.35	\$614.62	\$645.35	\$677.62
\$1,823.26	\$1,914.42	\$2,010.14	\$2,110.65	\$2,216.18

Fee to support and host Web site
 Court Online Component
 AcuCorp AcuServer

<u>9.1.16 - 8.31.17</u>	<u>9.1.17 - 8.31.18</u>	<u>9.1.18 - 8.31.19</u>	<u>9.1.19 - 8.31.20</u>	<u>9.1.20 - 8.31.21</u>
\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
\$543.14	\$570.30	\$598.81	\$628.75	\$660.19

SubTotal

\$54,380.68	\$56,909.56	\$59,585.19	\$62,395.62	\$65,347.68
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SQL Migration for Court
 AcuCorp AcuServer
 Courts & Justice - Custom Programming - Maintenance
 Online Record Search

<u>1.1.2050 - 12.31.2050</u>			
\$2,000.00			
\$1,496.00			
\$1,000.00			
\$5,000.00			

These modules are not yet live or installed.
 Therefore, no maintenance costs are incurred until such time
 No definite maintenance period can be determined until installed

\$9,496.00



City of Chattanooga

Mayor Andy Berke

August 8, 2016

Ms. Daisy Madison, Administrator
Finance & Administration Department
101 East 11th Street, Room 100
Chattanooga, TN 37402

Subject: 139435 – Sole Source Purchase of INCODE Maintenance and Support –
City Court – Finance and Administration Department

Dear Ms. Madison:

Council approval is recommended for the sole source purchase of INCODE Maintenance and Support for the Chattanooga City Court. The Court manages the processing of Chattanooga City Police citations and Economic & Community Development citations through an agreement with Interactive Computer Designs, Inc. (INCODE). The INCODE software maintenance and support is administered by Tyler Technologies who has proprietary rights to the software.

This sole source purchase from Tyler Technologies will be in the amount of \$66,405.56 for FY 2016 – 2017 plus the estimated amounts listed below for the following three (3) years. A written quotation from Tyler Technologies is attached.

FY 2017 – 2018	\$69,081.19
FY 2018 – 2019	\$71,891.62
FY 2019 – 2020	\$74,843.68

TCA 6-56-304.2 allows for this single source purchase exempted from the usual advertising and bidding procedures.

I recommend awarding this purchase to Tyler Technologies in the amount of \$66,405.56 plus three subsequent renewals at the estimated amounts shown.

Respectfully,

Bonnie Woodward
Director of Purchasing



City of Chattanooga

Mayor Andy Berke

July 17, 2017

Mr. Justin Holland
Administrator
Public Works Department
1250 Market Street, Suite 2100
Chattanooga TN, 37402

Subject: Contract Renewal of Blanket 522278 – Mowing Services – Public Works/ City Wide Services

Dear Mr. Holland;

Council approval is recommended to renew blanket contract 522278 for Mowing Services for Birchwood and Summit Landfills, as needed by the Public Works Department/ City Wide Services Division. The City of Chattanooga is exercising the final option to renew this contract for an additional twelve (12) months through August 12, 2018. The estimated annual expenditure under this contract is \$80,000.00.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. Three (3) responses were received. A spreadsheet is attached showing the bid results. The bids are retained in the Purchasing Office for review upon request.

I recommend renewing this blanket contract with Lovin Contracting Company, Inc., P. O. Box 758, Robbinsville, NC, as being in the best interests of the City of Chattanooga.

Respectfully yours,

Bonnie Woodward
Purchasing Director

BW/dp
Attachments

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 76946
	Lovin Contracting Co Inc PO Box 758 Robbinsville, NC 28771

PO Date: 20-AUG-13 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 522278 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price
Requisition No. 78991 Ordering Dept.: Public Works Buyer: William Tucker Telephone: 423-757-0649 Fax: 423-757-7201 Email: tucker_w@chattanooga.gov				
Items Being Purchased: Mowing Services, Birchwood and Summit Landfills				
Approved by City Council on August 13, 2013				
This shall be a twelve (12) month blanket contract to supply Mowing Services as needed by agencies of the City of Chattanooga. The contract term may be renewed for four (4) additional twelve (12)-month terms under the same terms and conditions by mutual agreement. The City of Chattanooga and the Contractor may bilaterally extend the Contract by providing written confirmation of agreement by both parties at least 30 days prior to the Contract's current expiration date.				
Vendor Contact Information: Vendor Name: Lovin Contracting Co., Inc. Contact Person: Brandon or Haley Lovin Tel.: 828-479-9462 Fax: 828-479-6844 Email: lovincontract@aol.com Mailing Address: PO Box 758 City, State, Zip: Robbinsville, NC 28771				

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 76946
	Lovin Contracting Co Inc PO Box 758 Robbinsville, NC 28771

PO Date: 20-AUG-13 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 522278 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Mowing Services, Birchwood landfill - Grounds.	0.00	Each	\$ 1,250.0000	\$ 0.00
2	Mowing Services, Birchwood Capped Landfill.	0.00	Each	\$ 3,680.0000	\$ 0.00
3	Mowing Services, Birchwood Perimeter, Roads and Ponds.	0.00	Each	\$ 3,000.0000	\$ 0.00
4	Mowing Services, Summitt Landfill.	0.00	Each	\$ 19,550.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Requisition: 78991

Bid #: 302803

Description: Mowing at Landfills

Ridgtop Contracting
Two Rivers
Lovin Contracting

Item #	Item Description	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price
1	Birchwood Grounds	2,569.79	17	43,686.43	4,485.00	17	76,245.00	1,250.00	17	21,250.00
2	Birchwood Capped Landfill	2,563.99	2	5,127.98	5,600.00	2	11,200.00	3,680.00	2	7,360.00
3	Birchwood Perimeter & Ponds	1,209.19	4	4,836.76	2,785.00	4	11,140.00	3,000.00	4	12,000.00
4	Summitt landfill	16,080.96	2	32,161.92	7,200.00	2	14,400.00	19,550.00	2	39,100.00
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Totals: 22,423.93 85,813.09 20,070.00 112,985.00 27,480.00 79,710.00



City of Chattanooga

Mayor Andy Berke

July 14, 2017

Lovin Contracting Co., Inc.
Attn: Brandon Lovin
P. O. Box 758
Robbinsville, NC 28771

**Subject: Renewal of Blanket Contract 522278 – Mowing Services – Public Works/
City Wide Services**

Dear Mr. Lovin,

The City of Chattanooga would like to exercise the final option to renew the above contract for an additional twelve (12) month term under the same terms and conditions.

The extended contract date will be August 12, 2018. Please sign below and return by fax if you are in agreement with the contract extension.

As always, we appreciate the quality of service you have provided, and look forward to working with you in the future.

Signed: *Brandon Lovin*

Dedra Partridge
Dedra Partridge – Buyer
City of Chattanooga/Purchasing
101 City Hall, Suite G 13
Chattanooga, TN 37402

Tele: (423) 643-7237
Fax: (423) 643-7244



City of Chattanooga

Mayor Andy Berke

July 19, 2017

Mr. Justin Holland
Administrator
Public Works Department
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: Blanket Contract No. 532251 & 532283 – GIS Application Support – Public Works Administration Department

Dear Mr. Holland:

Council approval is recommended to issue a Change Order to PO 532251 and 532283, awarded to NuOrigin and KCI Technologies. The change order will increase the estimated annual expenditure amount from \$187,500.00 to \$287,500.00, due to estimated future use of GIS Application Support by Public Works and Facilities Management.

This contract change with Public Works and Facilities Management increases the total contract by \$100,000.00 and is necessary in order to encompass projected use through the end of the current and final contract term ending May 12, 2018.

Current Contract Term (Council approval May 16, 2017)	\$ 187,500.00
Change Order 1 Increase Amount	\$ 100,000.00
New Annual Expenditure Amount	\$ 287,500.00

I recommend issuing this Change Order to increase the present contract amount by \$100,000.00. Public Works Department has approved this change.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/dp

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 344099 KCI Technologies, Inc. 7003 Chadwick Drive Suite 343 Brentwood, TN 37027
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PO Date: 14-MAY-15 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 532283 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No. 109354 Ordering Dept.: Public Works Buyer: William Tucker Telephone: 423-643-7238 Fax: 423-643-7244 Email: lucker_w@chattanooga.gov					
Items Being Purchased: GIS Application Support					
This shall be a twelve (12) month blanket contract to supply GIS Application Support as needed by agencies of the City of Chattanooga. The contract term may be renewed for two (2) additional twelve (12)-month terms under the same terms and conditions by mutual agreement. The City of Chattanooga and the Contractor may bilaterally extend the Contract by providing written confirmation of agreement by both parties at least 30 days prior to the Contract's current expiration date.					
Vendor Contact Information: Vendor Name: KCI Technologies, Inc. Contact Person: Amanda O'Shea Tel.: 615-377-2499 ext. 8031 Fax: 615-377-2498 Email: amanda.oshea@kci.com Street Address: 7003 Chadwick Drive, Suite 343 City, State, Zip: Brentwood, TN 37027					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 344099
	KCI Technologies, Inc. 7003 Chadwick Drive Suite 343 Brentwood, TN 37027

PO Date: 14-MAY-15 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 532283 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER *****					
Change Order Issued Renewin The Cntract For One (1) Additional Year (final). The New CPD Will Be May12, 2018.					
Approved By City Council On May 15, 2017					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 344099
	KCI Technologies, Inc. 7003 Chadwick Drive Suite 343 Brentwood, TN 37027

PO Date: 14-MAY-15 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 532283 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Application Support for GIS and geospatial tools	0.00	Hour	\$ 80.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 152051 NuOrigin Systems Inc 841 Cranberry Lane Nolensville, TN 37135
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PO Date: 13-MAY-15 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 532251 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price
Requisition No. 109354 Ordering Dept.: Public Works Buyer: William Tucker Telephone: 423-643-7238 Fax: 423-643-7244 Email: tucker_w@chattanooga.gov				
Items Being Purchased: GIS Application Support				
This shall be a twelve (12) month blanket contract to supply GIS Application Support as needed by agencies of the City of Chattanooga. The contract term may be renewed for two (2) additional twelve (12)-month terms under the same terms and conditions by mutual agreement. The City of Chattanooga and the Contractor may bilaterally extend the Contract by providing written confirmation of agreement by both parties at least 30 days prior to the Contract's current expiration date.				
Vendor Contact Information: Vendor Name: NuOrigin Systems, Inc. Contact Person: Bimal Shah Tel.: 615-423-8115 Fax: 615-810-8161 Email: ShahB@nuorigin.com Street Address: 841 Cranberry Lane City, State, Zip: Nolensville, TN 37135				

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 152051 NuOrigin Systems Inc 841 Cranberry Lane Nolensville, TN 37135
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PO Date: 13-MAY-15 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 532251 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER ***** Change Order Issued To Renew The Contract For One (1) Additional Year (Final). New CPD Will Be May 12, 2018. Approved By City Council On May 16, 2017 . .					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 152051
	NuOrigin Systems Inc 841 Cranberry Lane Nolensville, TN 37135

PO Date: 13-MAY-15 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number 532251 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Application Support for GIS and geospatial tools	0.00	Hour	\$ 110.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

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City of Chattanooga

Mayor Andy Berke

July 19, 2017

Ms. Donna Williams, Administrator
Economic and Community Development Department
101 East 11th Street, Suite 200
Chattanooga, TN 37402

Subject: 152771/304709 Demolition of 25 North Crest Road, 37404 — Economic and Community Development Department

Dear Ms. Williams:

Council approval is recommended for the purchase of demolition of the primary and other structures at 25 North Crest Road, 37404, for the Economic and Community Development Department.

The invitation to bid was sent to five (5) vendors as well as formally advertised. Bids were received from four (4) vendors as shown below. Bids are retained on file in the Purchasing Office for your review upon request.

<u>Bidders</u>	<u>Bid Amount</u>
Havron Contracting	\$27,140.35
Cole Construction	\$32,831.25
P&D Construction	\$64,700.00
Complete Demolition Services	\$200,000.00

I recommend awarding this contract based upon the price bid to Havron Contracting, the low bidder. The price offered appears to be fair and reasonable, and the bid meets specifications for the City of Chattanooga.

Respectfully yours,

A handwritten signature in blue ink that reads "Bonnie Woodward".

Bonnie Woodward
Purchasing Agent

BW/dk

Attachments

Havron Contracting
901 Pineville Road., P.O. Box 4295
Chattanooga, TN 37405

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 09-MAY-17 at 2:00 PM

BID NUMBER: 304709

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 152771
 Ordering Dept.: Economic and Community Development
 Code Enforcement
 Buyer: Deidre Keyton
 Phone No.: 423-643-7231

Item Being Purchased: Demolition of 25 N. Crest Rd., 37404

*** SEALED BID MUST BE RECEIVED NO LATER THAN ***
 *** 2:00 PM EST ON MAY-9-2017 ***

NON-MANDATORY ON-SITE WALK-THROUGH CONFERENCE WILL BE HELD AT 10:00 AM ON MAY 3, 2017, HARD-HATS AND SAFETY SHOES ARE REQUIRED

NOTE: ALL BIDS MUST BE SIGNED

City of Chattanooga (COC) Terms and Conditions posted on Website
[http://www.chattanooga.gov/purchasing/Standard Terms and Conditions](http://www.chattanooga.gov/purchasing/Standard%20Terms%20and%20Conditions)
 If you can't download, call buyer for a copy.

All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name HAYDON CONTRACTING
 Address 901 PINEVILLE RD, P.O. BOX 4295
CHATTANOOGA, TN 37405
 Phone/Toll-Free No 423-488-3045
 Fax No 423-265-3627
 eMail Address JASON@DEMERSALVAGE.COM

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

BID OPENING DATE AND TIME:

09-MAY-17 at 2:00 PM

BID NUMBER: 304709

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Demolition of 25 N. Crest Rd.	1	Job		\$27,140.35

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax
Bids will be received at the above mentioned address

TERMS OF PAYMENT: NET 30

TELEPHONE NUMBER: 423-488-3045

COMPANY: HAYDON CONTRACTING COMP

SIGNATURE: [Signature]

NAME AND TITLE: JAMES HAYDON - PRESIDENT

Bid Tab: Bid 304709 DEMOLITION OF 25 NORTH CREST ROAD 37404

Contractor Name	Bid
Havron Contracting Corporation, Jason Havron	\$27,140.35
Cole Construction, Matthew Cole	\$32,831.25
P & D Construction, Tracy Burton	\$64,700.00
Complete Demolition Services, LLC, James Morehead	\$200,000.00

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 09-MAY-17 at 2:00 PM

BID NUMBER: 304709

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 152771
 Ordering Dept.: Economic and Community Development
 Code Enforcement
 Buyer: Deidre Keylon
 Phone No.: 423-643-7231

Item Being Purchased: Demolition of 25 N. Crest Rd., 37404

*** SEALED BID MUST BE RECEIVED NO LATER THAN ***
 *** 2:00 PM EST ON MAY-9-2017 ***

NON-MANDATORY ON-SITE WALK-THROUGH CONFERENCE WILL BE HELD AT 10:00 AM ON MAY 3, 2017, HARD-HATS AND SAFETY SHOES ARE REQUIRED

NOTE: ALL BIDS MUST BE SIGNED

City of Chattanooga (COC) Terms and Conditions posted on Website
<http://www.chattanooga.gov/purchasing/Standard Terms and Conditions>
 If you can't download, call buyer for a copy.

All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 09-MAY-17 at 2:00 PM

BID NUMBER: 304709

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Contact Person's Name _____ Estimated Delivery _____ Minority-Owned Business _____ Small Business _____ Veteran _____ Minority Woman-Owned Business _____ Disabled Veteran _____ Woman-Owned Business _____					

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____
 TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____
 SIGNATURE: _____
 NAME AND TITLE: _____

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

SEALED BIDS
Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BID OPENING DATE AND TIME:
09-MAY-17 at 2:00 PM
BID NUMBER: 304709

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

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101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Demolition of 25 N. Crest Rd.	1	Job	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____
TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____
SIGNATURE: _____
NAME AND TITLE: _____

Demolition of 25 North Crest Road, 37404

General

The award will be made pending Court approval of the order to demolish. The demolition start date is expected to be in late May or early June.

Measurements

Each contractor is required to take his/her own measurements before bidding. This site is usually inaccessible. Though the pre-bid meeting is not mandatory, attendance is recommended as an opportunity for taking measurements and asking questions. Please bring measuring tools.

Insurance

Prior to being awarded a contract, the Contractor agrees to provide a copy of its evidence of insurance for (1) Commercial General Liability, (2) Automobile Liability, (3) Worker's Compensation, and if applicable (4) Professional Liability Insurance to the Purchasing Agent of the City of Chattanooga with limits described in the City of Chattanooga General Terms and Conditions posted at <http://www.chattanooga.gov/purchasing/standard-terms-and-conditions> under number 8. Insurance.

Description of the Property

The main structure must be removed. It is 3525 finished square feet according to public records. It contains a large indoor swimming pool, interior hot tub, and a partial basement. The main house is a wood-framed structure with wood and mountain-stone siding. The house has a large stone fireplace, some stone walls, a stone water slide in the swimming pool room.

There are accessory structures that must be removed: a sauna building; a carport; a tiki bar building; a hot tub; and a small metal building; and a concrete slab.

There is a large amount of exterior decking that must be removed.

The paved driveway, parking area and iron gate may be left in place.

After the lining, tiles, and/or other material content of the pool and/or other areas that are below grade are removed, the empty pool and/or other areas must be brought up to ground level with clean fill dirt (no contaminants or dissolving material such as mulch-mix allowed).

All debris must be removed.

The lot must be smoothed.

The sewer must be capped.

Grass seed and straw must be spread over the property.

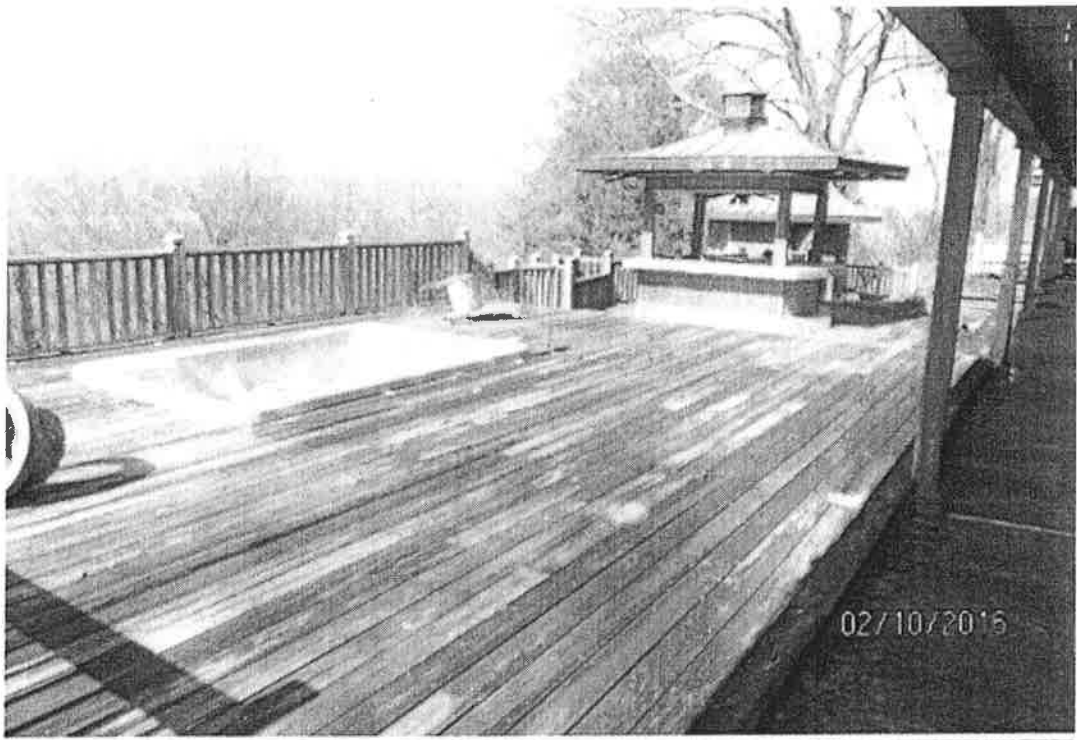
A flagger will be required to direct traffic in the street.

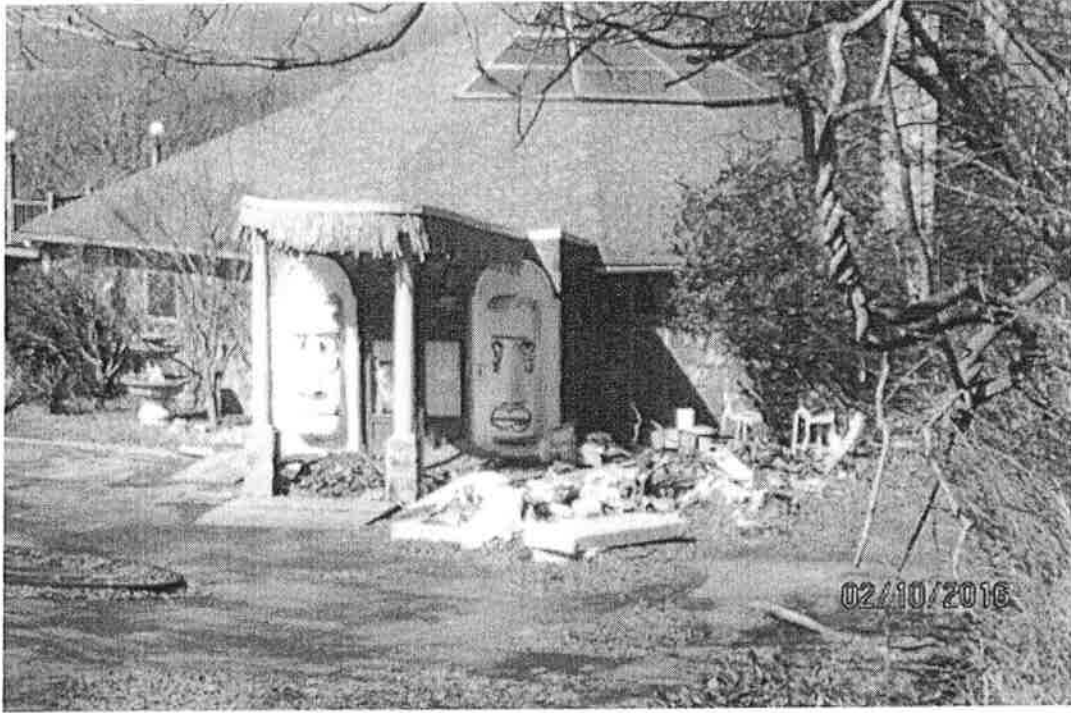
Signs may be required.

Erosion control is required.









Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.

Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____

(PRINTED NAME) _____

(BUSINESS NAME) _____

(DATE) _____

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the contractor and/or subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Company)

(Date)

ADDENDUM NO. 1

SOLICITATION NO: R152771

DATE SEALED BID DUE: 5/9/17

TIME: 2:00 p.m.

NON MANDATORY ON-SITE PRE-BID MEETING AT: 25 N. CREST RD. , 37404 : TIME: 10:00 A.M., E.S.T, 5/3/17

NAME OF REQUEST FOR BID: Demolition of 25 North Crest Road

ANNOUNCEMENT: DEADLINE FOR QUESTIONS

The deadline for questions is 5/3/17 at 4:30 p.m., e.s.t. at the on-site meeting or by e-mail, time-stamped by 4:30 p.m., e.s.t. on 5/3/17. Answers will be posted on 5/5/17 by 4:30 p.m., e.s.t.

(SIGNED) _____

COMPANY: _____

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT WITH YOUR SEALED BID (RETAIN A COPY FOR YOUR FILES.)

ADDENDUM NO. 2

SOLICITATION NO: R152771

DATE SEALED BID DUE: 5/9/17

TIME: 2:00 p.m.

NAME OF REQUEST FOR BID: Demolition of 25 North Crest Road

PURPOSE OF ADDENDUM: (1) SITE MEETING TO BE HELD AT: 25 N. CREST RD. ,
37404, AT 9:00 A.M., E.S.T, ON FRIDAY 5/5/17 AND (2) EXTENSION OF DEADLINE
FOR QUESTIONS TO 5/5/17 AT 12:00 PM, EST

ANNOUNCEMENT: SITE MEETING

A **Site Meeting** will be held at the property at **25 North Crest Road, 37404, at 9:00 a.m., e.s.t,** this **Friday, May 5th, 2017**. Please park on Colyar Drive, 37404, and use the sidewalk to walk down the hill to 25 North Crest Road. The driveway is gated and padlocked. We will enter promptly at 9:00 a.m. **Please arrive early to enter with the group.** The meeting will be over at 9:45 am. Parts of the structures are unsafe. Please do not enter without the inspector present.

ANNOUNCEMENT: EXTENDED DEADLINE FOR QUESTIONS

The deadline for questions is now **Friday, May 5th 2017 at 12:00 p.m., e.s.t.** You can ask questions in person at the Site Meeting, or you can e-mail questions to Deidre Keylon at dmkeylon@chattanooga.gov before 12:00 pm, est, on 5/5/17.

(SIGNED) _____

COMPANY: _____

SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO PURCHASING DEPARTMENT
WITH YOUR SEALED BID (RETAIN A COPY FOR YOUR FILES.)

ADDENDUM NO. 3

SOLICITATION NO: R152771

DATE SEALED BID DUE: 5/9/17

TIME: 2:00 p.m.

NAME OF REQUEST FOR BID: Demolition of 25 North Crest Road

QUESTIONS AND ANSWERS

Questions and answers are attached.

(SIGNED) _____

COMPANY: _____

**PLEASE SIGN ONE (1) COPY OF THIS ADDENDUM PAGE AND INCLUDE WITH YOUR SEALED BID.
RETAIN A COPY FOR YOUR FILES.**

Q&A for Solicitation # R152771 –
Demolition of 25 N. Crest Road, 37404

Q: Where is the bid sheet?

A: It is on page 3. You will see Unit Price and Total in Column Headings. You are only being asked to give one price.

Q: Are you requiring a bid bond?

A: No.

Q: What insurance are you requiring?

A: We will require evidence of insurance according to the requirements specified in the City of Chattanooga Standard Terms & Conditions as posted at <http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>. The evidence of insurance does not have to be turned in with the bid because of the short notice. The evidence of insurance will have to be turned in to the City by the contractor before work can begin.

Q: What are the dimensions of the house?

A: 3,525 feet according to public records.

Q: How deep is the swimming pool?

A: About 12 feet at the deepest point. The pool is graded and is shallower at one end.

Q: How long is the swimming pool?

A: Other than the depth at the deep end, measurements were not shared among bidders. It was up to bidders to take their own measurements.

Q: Is there asbestos in the house?

A: The house was built in 1972. It is required that the contractor have an asbestos test on the structure and if needed have it mitigated at their expense.

Q: Do you have to be licensed to do this job?

A: Yes.

Q: Is this for demolition only or also for removal?

A: Both. As specified in the solicitation document, all debris must be removed.

Q: Do you have to be licensed to do this job?

A: Yes.

Q: Is the bidder required to pay for permits?

A: The awarded contractor shall provide all equipment, labor, materials, and permits as required for this demolition.

Q: Does the concrete sidewalk have to come up?

A: Yes. The only items that can be left in place are the iron gate across the drive in the front and the paved drive and parking area in the front up to the front doors. Past the front doors, the asphalt must be removed, as must everything else, including all of the concrete.

Q: What kind of dirt can you use to fill the pool after the cement and tile is removed?

A: Clean fill dirt only. All areas below ground level are to be completely filled in a manner to ensure proper drainage across the filled and unfilled areas (must be level at completion).

Q: Can you use the rock or stone from the fireplace, walls, or foundation or concrete from sidewalks or patios as fill for the pool?

A: No. All of that has to be removed and hauled away. The pool has to be filled with clean fill dirt.

Q: Can the asphalt be left at the front of the house?

A: No. The asphalt can be left to the front door. From there on, it has to be broken up and hauled away.

Q: What about gas and power?

A: The awarded contractor will be able to contact the gas and power companies. There is live power on site now.

Q: What about sewer?

A: The awarded contractor will be able to contact the City for records.

Q: How much time is going to be allowed?

A: From the time the Letter to Proceed is sent to the contractor, the maximum amount of time is expected to be three weeks.

Q: Can we salvage the wood beams in the pool room or metals?

A: The contractor can salvage items.

Q: Is the City of Chattanooga going to inspect?

A: The City of Chattanooga and any of its officers, agents, or employees shall have the right to inspect the work at all times and at completion. The contractor must notify the Office of Economic and Community Development within 24 hours of completion. The worksite will be reviewed within 72 hours of completion.